

## Student Complaints of Sex Discrimination

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in education programs and activities.

Orange County Public Schools shall comply with all requirements of Title IX.

Discrimination on the basis of sex can include sexual harassment or sexual violence, such as rape, sexual assault, sexual battery, and sexual coercion.

Your school has a responsibility to respond promptly and effectively to eliminate the sexual harassment or sexual violence, prevent its recurrence, and address its effects.

If the school knows or reasonably should know about sexual harassment or sexual violence that creates a hostile environment, the school must take immediate action.

Even if you and your parents do not want to file a complaint or do not request that the school take any action on your behalf, the responsibility for immediate action exists for the school to promptly investigate to determine what occurred and then take appropriate steps to resolve the situation.

A criminal investigation into allegations of sexual harassment or sexual violence does not relieve your school of its duty under Title IX to resolve complaints promptly and equitably.

If you feel you have been the victim of sex discrimination, please report it promptly to a school administrator, your school's Title IX coordinator or the U. S. Department of Education, Office of Civil Rights.

Title IX Coordinator for Timber Springs Middle School is Natalie Shepherd, Dean .

(321) 413-2201 ext. 538 2282

Natalie.Shepherd@ocps.net

### **OCPS EEO Non-Discrimination Statement**

The School Board of Orange County, Florida, does not discriminate in admission or access to, or treatment or employment in its programs and activities, on the basis of race, color, religion, age, sex, national origin, marital status, disability, genetic information, sexual orientation, gender identity or expression, or any other reason prohibited by law. The following individuals at the Ronald Blocker Educational Leadership Center, 445 W. Amelia Street, Orlando, Florida 32801, attend to compliance matters: Equal Employment Opportunity (EEO) and Title IX Officer: Jared Brooks; ADA Coordinator: Michael Graf; Section 504 Coordinator: Latonia Green (407.317.3200).

**The School Board of Orange County, Florida**  
**Educational Equity Grievance/Complaint Form**  
**(to be completed by the person who is filing the grievance/complaint)**

Name of Official Receiving Grievance/Complaint: \_\_\_\_\_

Date Filed: \_\_\_\_\_ School/Department Involved: \_\_\_\_\_

Complainant's Name: \_\_\_\_\_

*Last, First, Middle*

I am a(n):  Student  Employee

Date of Birth: \_\_\_\_\_ Student Number: \_\_\_\_\_

Complainant's Address: \_\_\_\_\_

*Street, City, & Zip*

Home Telephone: (\_\_\_\_) \_\_\_\_\_ School/Department Telephone: (\_\_\_\_) \_\_\_\_\_

Date alleged violation occurred: \_\_\_\_\_

From who have you sought assistance with this grievance/complaint? \_\_\_\_\_

Is complaint related to ( ) Bullying/Harassment ( ) Dating Violence/Abuse ( ) Sexual Harassment/Sexual Violence

Explain Grievance/Complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were there any witnesses?  Yes  No

Copy of Witness Statement Enclosed?  Yes  No

Resolution Sought:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Complainant's Signature and Date**

Recommendation of Administrator/Teacher/Title IX Coordinator/Equity Coordinator

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature Title Date

CC: Equity Coordinator  
Title IX Coordinator